

## MINUTES

### Pine Bluff Historic District Commission Meeting October 15, 2010

The Pine Bluff Historic District Commission met on Friday, October 15, 2010 at 3:00PM in the Mayor's Conference Room.

The meeting was called to order by Chairman, Commissioner Dave Sadler.

**Roll Call:** There were five Commissioners present - Dee Herring, Darnell Hawkins, Lola Gordon, Marlene Davis-Lilly and Commission Chair Dave Sadler. Other attendees present were: Robert Tucker and Amy Widner.

The minutes from the last four meetings (June, July, August & September) were reviewed. Motions were made and seconded to approve each month's minutes. The motions were each unanimously approved.

**Financial Report:** There was no financial report due to delays in rolling out the city's new database. However, it was noted that there were no new expenditures from the 2007 CLG grant or the new 2010 CLG grant funds.

#### **Old Business:**

- Boone Murphy House – Dave Sadler observed that the Boone-Murphy House project was getting good press coverage thanks to reporter Amy Widner. He brought a copy of the article for the commission's files. A progress report was given on the Phase I restoration work, with an approximate cost breakdown of the original amount of the low bid and the approximate amount of the contract after the only change order approved this far.

It was discussed that there was approximately \$1,000 remaining from the 2007 CLG grant which needs to be spent ASAP. There was a motion made to allow Robert Tucker to spend down the last of the 07-CLG-09 grant funds towards the current Boone-Murphy House Phase I restoration work. This resolution also allowed Mr. Tucker to spend the funds initially designated for one person to attend the national Trust Austin conference, which was approx. \$1,500 from the 10-CLG-12 grant funds. This resolution was made contingent on Tucker getting authorization from AHPP regarding this matter. The motion passed unanimously.

- **Fifth Avenue District Expansion-** Dee Herring reported that the owner, Mr. Schneider, wanted to empty the house of its current furnishings before selling it and adding it to the Fifth Avenue District.
- **Main Street District** – Robert Tucker indicated that due to workload expected for the remainder of this fall, the public hearings required to designate the Main Street Historic District as a local district would have to take place sometime after the first of the year.

## **New Business:**

- **Selection of New Chair and Vice-Chair:** Dave Sadler mentioned his need to resign the chairmanship after serving as such more several years. Sadler opened the floor to nominations. Darnell Hawkins nominated Dee Herring as Chairperson. Lola Gordon moved to close the nominations. The motion was seconded. Sadler requested that all in favor say aye. Dee Herring was elected as the new chair unanimously.

Sadler opened the floor to nominations for the position of Vice-Chair of the Commission. Dee Herring nominated Darnell Hawkins. Darnell Hawkins nominated Lola Gordon. Mrs. Gordon requested her name be withdrawn from nomination, which it was. Chairman Sadler asked if there were any other nominations, and there were none. Mrs. Gordon made a motion that the nominations be closed. The new Chair Dee herring seconded.

- **Possible Switch to Quarterly Meetings:** The group discussed their opinions on whether the commission should continue to meet monthly or switch to quarterly meetings and any other specially-called meetings as necessary. The group felt, after discussion, that it would like to continue to meet monthly and there was an acknowledgement that attendance to make a quorum was vital to the commission's continued ability to conduct its business.
- **Request for Additional CDBG funds for 2011:** It was mentioned to the Commission that Tucker had prepared a letter to be signed by Chairman Sadler to Don Sampson requesting \$40,000 in CDBG funds to use as a match for the 2011 HPRG grant for the Boone-Murphy House. The letter was sent the end of September, 2010.
- **Other Business:** Commissioner Sadler stated he would like to investigate the preparation of a brochure of National Register of Historic Structures and Places located in Pine Bluff. Commissioner Davis-Lilly mentioned she was pursuing obtaining National Register status for her home, the old Carnahan House. Tucker said he would give her the contact information for Ralph Wilcox, the National Register coordinator for AHPP. Commissioner Hawkins stated there was an individual he had spoken with who was interested in writing a history of Pine Bluff.
- No further discussions, the meeting adjourned.