

MINUTES  
Pine Bluff Historic District Commission Meeting  
August 17, 2012

The Pine Bluff Historic District Commission met on Friday, August 17, 2012 at 3:00 p.m. in the Mayor's Conference Room.

The meeting was called to order by Chairperson, Commissioner Dee Herring.

**Roll Call:** There were five (5) Commissioners present: Commissioners Dave Sadler, Dee Herring, Darnell Hawkins, Marlene Davis-Lilly and Jack Stradley. Others present were Robert Tucker, Janice Lusk, Norma Payne and Rick Joslin with the Pine Bluff Commercial.

**Minutes:** A motion was made by Commissioner Jack Stradley and seconded by Commissioner Darnell Hawkins to approve the Minutes from the June and July, 2012 meetings. Motion approved.

**Financial Report:** Mr. Robert Tucker stated the balance on hand was \$6,552.00 including \$6,500 from the CLG Grant funding.

**Old Business**

- Boone Murphy House Update: Mr. Tucker indicated that Larry Matthews had depleted the scope documents for the contractors to bid. He also indicated the kitchen door will need to be redone to widen the door and a handicapped entrance added. Commissioner Dave Sadler will be providing the architectural assistance. The renovation is expected to be completed by October, 2012.
- Saenger Theater Update: Mr. Tucker stated permanent roof repairs will be delayed in order that a requested engineering assessment can be completed.

**New Business**

- Downtown Design Guidelines Update: Mr. Tucker presented to the commission a preview of the guideline book which is currently in draft form. Mr. Tucker indicated the book may be finished as soon as next month.
- Historic Preservation Awards – Abbott & HPAA  
Mr. Tucker presented to the Commission a layout design for the preservation award along with the Martha Mitchell house as a logo. The Commission is proposing to do an event in which the historic commission's first Bob Abbott Historic Preservation Awards will be presented. Commissioner Dee Herring suggested the date of November 2<sup>nd</sup> or 3<sup>rd</sup> for the event which the Commissioners will be considering nominees for recognition.

- Upcoming CAMP Training in Memphis: The CAMP training is scheduled for Friday, October 12, 2012 in Memphis. Mr. Tucker requested the Commissioners to provide email addresses of who may be attending.
- A motion was made by Commissioner Jack Stradley and seconded by Commissioner Dee Herring to do Resolution for grant funding to reimburse Marlene Davis-Lilley.

No further discussions, meeting adjourned.