

MINUTES

Pine Bluff Historic District Commission Meeting
September 21, 2012

The Pine Bluff Historic District Commission met on Friday, September 21, 2012 at 3:00 p.m. in the City Council Chambers Conference Room.

The meeting was called to order by Chairperson, Commissioner Dee Herring.

Roll Call: There were five (5) Commissioners present: Commissioners Dave Sadler, Darnell Hawkins, Marlene Davis-Lily, Jack Stradley and Dee Herring. Others present were: Janice Lusk, Norma Payne and Rick Joslin with the Pine Bluff Commercial.

Minutes: It was motioned by Commissioner Darnell Hawkins and seconded by Commissioner Marlene Davis-Lily to approve the Minutes from the August, 2012 meeting. Motion approved.

Financial Report: Due to the absence of Robert Tucker, no report given.

Old Business

- Boone Murphy House Update – The Commission was informed in writing that release scope of work for Phase III is ready for bid any day. Commissioner Dee Herring stated a correction in the August, 2012 Minutes be corrected stating Larry Matthews had **completed** the scope documents for the contractors to bid, instead of **depleted** the scope of work as previously stated in the Minutes. The third phase of the historic house remodeling includes placement of a handicap entry at the back of the structure interior cabinet work.
- Saenger Theater Update – A scope of work for review has been sent to AHPP.

New Business

- Downtown Design Guidelines – A resolution was needed for approving release of draft guidelines for 60 day public review period on the City website. It was motioned by Commissioner Dave Sadler and seconded by Commissioner Darnell Hawkins to approve the release of the proposed downtown historic design guidelines for public review. Motion approved. Commissioner Dee Herring is to ask Mr. Tucker to provide copies of the draft guidelines to the Commission.
- Historic Preservation Awards - The Commission discussed the plan of the Bob Abbott Award Ceremony that will be held on November 3, 2012 in the old Harlow Sanders Building. The location is 220 W. Barraque Street where the winners will be announced. The commission discussed inviting University of Arkansas at Pine Bluff and SEARK College, Downtown Development, Chamber of Commerce, Jefferson County Historical Society, Historic Museum, along with others. It was motioned by Commissioner Dave Sadler and seconded by Commissioner Marlene Davis-Lilly to present the first award to Mr. Bob Abbott.

Motion approved. Additional details on the event will be announced at a later date.

- Upcoming CAMP Training in Memphis, October 12th – A headcount was needed as to who will be attending. Expenses will be reimbursed and the Commissioners will need to make their own arrangements.
- Additional CLG Funding (\$600) Provided for Training by AHPP – The check will be deposited in fund account as soon as it is received.

A motion was made do adjourn.