

MINUTES

Pine Bluff Historic District Commission Meeting
November 16, 2007 – 3:00 P.M.
Mayor's Conference Room

Attendees:

Dave Sadler	Allan Skinner
Elizabeth Gaines	Jerre George
Darnell Hawkins	AmyJo Brown
Lola Gordon	Eva McGee
Norma Payne	Boyd Maher
Janice Lusk	

The meeting was called to order by Dave Sadler. The minutes from the previous meeting were summarized by Mr. Sadler included:

- Resignation of Yvonne Murphy as Administrative Support Technician
- Resignation of Rita Conley as Chairperson
- Resignation of Robin Chaney as Commissioner
- Dave Sadler elected as new Chairperson
- Potential election of new commissioners
- Authorization to have key made to the Boone Murphy House
- Minutes of last meeting were not received.

Financial Report

This report is usually prepared by Yvonne Murphy. The new Administrative Support Technicians were asked to review report.

Old Business

Janice Lusk, Norma Payne and Larry Matthews were asked to serve as the Administrative Support Technicians.

The Boone Murphy House/Community Development funding update was given by Larry Matthews in the next year funding period. Mr. Matthews was asked to inquire on key for inspection.

Review of Application for Certificate of Appropriateness for modification or Development of Historic Property Located within a Designated Historic District

Handbook for Rehabilitation and New Construction – Mr. Sadler presented a sample draft of the handbook cover and table of contents of the Fifth Avenue Historic District.

New Business

Allan Skinner and Jerre George gave an update on proposed classification for the 5th Avenue Historic District that included zoning areas and preliminary zoning permit process. Ms. George is to do a memo to residents and property owners about Planning Commission Meeting on Tuesday, November 27th. Janice and Norma were to help with mail outs. It was moved by Eva McGee and seconded by Elizabeth Gaines. Motion carried.

Mrs. Lola Gordon recommended Mr. Donell Hawkins be considered a candidate for Commissioner.

Boyd Maher indicated the National Alliance of Preservation Commissions Forum 2008 will be held in New Orleans July 10-13, 2008. He also recommended holding a commission retreat in January on a Saturday to review accomplishments made.

Motion made to adjourn meeting.