

DRAFT VERSION of Pine Bluff
SWMP Schedule of Control Measure Activities

1. Public Education and Outreach					
BMP Description	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
Storm Water Education Material – prepare and distribute storm water information to the general public, public and private schools, and other groups to inform them of storm water issues.	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics
	Conduct hands-on activities with youth through school education programs (ONGOING)				
Regional Public Education Program – participate in a public education and outreach program with regional partners to develop and implement the program. The methods may include fact sheets, brochures, posters, displays, press releases, PSAs, and/or website postings as appropriate.	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics
	Utilize a variety of venues to reach the general public (ONGOING)				
Storm Water Education Programs – develop and present education programs for elementary schools and other area groups	Utilize a variety of venues to reach the general public (ONGOING)				
	Conduct hands-on activities with youth through school education programs (ONGOING)				
Business and Industry Program – prepare and distribute Best Management Practice (BMP) materials and other information to business and industry to better manage their own storm water-related issues.	Prepare and/or adopt a Best Management Practices (BMPs) booklet	Review and revise BMP manual as necessary	Review and revise BMP manual as necessary	Review and revise BMP manual as necessary	Review and revise BMP manual as necessary
	Provide outreach via meetings, mailings, website, City CATV channel etc. to area development industry companies				

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<p>Inter-Agency Outreach Coordination – The Urban Storm Water Steering Committee meets regularly to discuss ongoing efforts, hear progress reports and develop new strategies related to the minimum control measures.</p>	<p>Urban Stormwater Steering Committee to meet regularly throughout the year</p>	<p>Urban Stormwater Steering Committee to meet regularly throughout the year</p>	<p>Urban Stormwater Steering Committee to meet regularly throughout the year</p>	<p>Urban Stormwater Steering Committee to meet regularly throughout the year</p>	<p>Urban Stormwater Steering Committee to meet regularly throughout the year</p>
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2. Public Involvement/Participation

BMP Description	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<p>Regional Public Involvement/Participation Plan – assist in maintaining existing and developing of new regional public involvement program components</p>	<p>Maintain existing plan components</p>	<p>Maintain existing plan components</p>	<p>Maintain existing plan components</p>	<p>Maintain existing plan components</p>	<p>Maintain existing plan components</p>
	<p>Develop and implement new components</p>	<p>Develop and implement new components</p>	<p>Develop and implement new components</p>	<p>Develop and implement new components</p>	<p>Develop and implement new components</p>
<p>Public Meetings -- conduct public interest meetings to inform the various interest groups about storm water issues.</p>	<p>Hold meetings each year to hear public concerns about storm water-related issues</p>	<p>Hold meetings each year to hear public concerns about storm water-related issues</p>	<p>Hold meetings each year to hear public concerns about storm water-related issues</p>	<p>Hold meetings each year to hear public concerns about storm water-related issues</p>	<p>Hold meetings each year to hear public concerns about storm water-related issues</p>
<p>City-wide Clean Day -- establish and implement a fall and spring city-wide clean-up program emphasizing cleaning the storm water system.</p>	<p>Work with Pine Bluff/Jefferson County Clean & Beautiful Commission and other appropriate city departments to coordinate the events</p>				

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3. Illicit Discharge Detection & Elimination					
BMP Description	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
Storm Water Drainage Map – continue preparation of a drainage system map showing targeted outfalls for the existing storm water drainage system.	Work to complete the storm water drain system map - reach 70% completion	Work to complete the storm water drain system map - reach 100% completion	Review and revise as necessary	Review and revise as necessary	Review and revise as necessary
Review and revise, if necessary, the city's ordinance to reflect current state legal requirements	Review and federal and state requirements and revise city code where necessary (ONGOING)				
Public Awareness of Hazards Associated with Illicit Discharges	The University of Arkansas Cooperative Extension Service will proceed with implementation of its Stormwater Education Program Tasks and Objectives. (ONGOING - See attached copy)				
Enforcement of Illicit Storm Water Discharge Regulations – The Inspection Department will perform inspections on all reported incidents. Where necessary, violation notices will be issued and enforced as required.	establish hotline to report suspected illicit discharges and other complaints regarding illicit discharges. This will be advertised on the City website and city cable TV channel.	monitor and revise as necessary	monitor and revise as necessary	monitor and revise as necessary	monitor and revise as necessary
	document number of calls received each year	monitor and revise as necessary	monitor and revise as necessary	monitor and revise as necessary	monitor and revise as necessary
	document number of enforcement actions taken each year	monitor and revise as necessary	monitor and revise as necessary	monitor and revise as necessary	monitor and revise as necessary

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4. Construction Site Storm Water Runoff Control					
BMP Description	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<p>Storm Water Permit Required -- A city permit will be required for construction site activities and those activities associated with excavation, grading, and removal of trees and vegetation. The permit shall be required for only those sites where one (1) acre or more of the land is disturbed.</p>	Prepare permit form and establish review process	monitor and revise and necessary	monitor and revise and necessary	monitor and revise and necessary	monitor and revise and necessary
<p>Inspection Procedures – Inspections will be performed on a monthly basis for active construction sites with Pine Bluff Storm Water permits. Sites in violation will be notified by the program administrator. Inspect all sites for which complaints have been received.</p>	Document number & type of complaints received. Document actions taken	Document number & type of complaints received. Document actions taken	Document number & type of complaints received. Document actions taken	Document number & type of complaints received. Document actions taken	Document number & type of complaints received. Document actions taken
<p>Enforcement -- Whenever the program administrator finds that an organization has violated a prohibition or failed to meet a requirement of this article, the program administrator may order compliance by written notice of violation to the responsible person.</p>	Document number & type of complaints received. Document actions taken	Document number & type of complaints received. Document actions taken	Document number & type of complaints received. Document actions taken	Document number & type of complaints received. Document actions taken	Document number & type of complaints received. Document actions taken

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<p>Create and/or adopt a Best Management Practices (BMP) manual – develop for contractor's use in preparation of their Storm Water Pollution Prevention Plans (SWPPPs) for applicable construction sites.</p>	<p>Prepare and/or adopt a Best Management Practices (BMPs) booklet</p>	<p>Review and revise BMP manual as necessary</p>	<p>Review and revise BMP manual as necessary</p>	<p>Review and revise BMP manual as necessary</p>	<p>Review and revise BMP manual as necessary</p>
<p>Hire and Train a Storm Water Coordinator – Bring new staff on board to coordinate storm water activities. Seek CESSWI certification or other suitable certification for this employee.</p>	<p>Hire storm water coordinator and include contact information in Annual Report</p>	<p>Gain certification and attend relevant training seminars/classes</p>	<p>Maintain certification and attend training as necessary to keep current with field</p>	<p>Maintain certification and attend training as necessary to keep current with field</p>	<p>Maintain certification and attend training as necessary to keep current with field</p>

No. 5 Post-Construction Storm Water Management for New Development and Redevelopment

BMP Description	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<p>Create and/or adopt a Best Management Practices (BMP) manual – develop and distribute for contractor's use in preparation of their Storm Water Pollution Prevention Plans (SWPPPs) for applicable construction sites.</p>	<p>Prepare and/or adopt a Best Management Practices (BMPs) booklet</p>	<p>Review and revise as necessary</p>	<p>Review and revise as necessary</p>	<p>Review and revise as necessary</p>	<p>Review and revise as necessary</p>
<p>Post-Construction Program -- Develop procedures and/or ordinance where needed to ensure the required BMPs are being installed, maintained and operated properly.</p>	<p>Develop and/or adopt, where needed, the required procedures and ordinances</p>	<p>Review and revise as necessary</p>	<p>Review and revise as necessary</p>	<p>Review and revise as necessary</p>	<p>Review and revise as necessary</p>

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<p>Post-Construction Enforcement -- Develop and implement an enforcement program to inspect storm water facilities to ensure compliance.</p>	<p>Develop and implement the enforcement program</p>	<p>Monitor and revise as necessary</p>	<p>Monitor and revise as necessary</p>	<p>Monitor and revise as necessary</p>	<p>Monitor and revise as necessary</p>
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6. Pollution Prevention/Good Housekeeping for Municipal Operations

BMP Description	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<p>Review departmental operations and recommend changes where necessary</p>	<p>With UA Cooperative Extension assistance, review facilities and assist the departments in reducing illicit storm water discharges</p>	<p>Monitor and revise as necessary</p>	<p>Monitor and revise as necessary</p>	<p>Monitor and revise as necessary</p>	<p>Monitor and revise as necessary</p>
<p>Employee Training -- provide employees with storm water BMP training to reduce illicit storm water discharges</p>	<p>Schedule training sessions and keep records of dates and staff in attendance</p>	<p>Schedule training sessions and keep records of dates and staff in attendance</p>	<p>Schedule training sessions and keep records of dates and staff in attendance</p>	<p>Schedule training sessions and keep records of dates and staff in attendance</p>	<p>Schedule training sessions and keep records of dates and staff in attendance</p>
	<p>Keep abreast of training materials available and modify training as necessary</p>	<p>Monitor and revise as necessary</p>	<p>Monitor and revise as necessary</p>	<p>Monitor and revise as necessary</p>	<p>Monitor and revise as necessary</p>
<p>Roadway Operations and Maintenance Program -- The Pine Bluff Street Department oversees the cleaning out of curb inlets to remove sediment and debris in order to maintain their proper functioning. They also operate street sweepers and manage the cleaning and maintenance of city roads.</p>	<p>Conduct routine road and drainage system maintenance as required (ONGOING)</p>				