PROCLAMATION REQUEST FORM

200 East 8th Avenue Suite 201~ Pine Bluff, Arkansas 71601~ 870-730-2000 ext. 7

Proclamation requested by _____

Street address_____

City_____ State_____ Zip_____ Phone _____

A request for a proclamation has been received to honor:_____

Please complete the following information **and return it as soon as possible.**

Mail to:Office of Mayor Carl A. Redus, Jr.
200 East 8th Avenue Suite 201
Pine Bluff, Arkansas 71601

or

Fax to: Mayor Carl A. Redus, Jr.
870-730-2174
Email to: mayor@cityofpinebluff.com

Complete the following and attach additional sheets as necessary:

Name of each recipient or honoree: _____

Why honoree is being recognized: _____

_____

_____

Other organizations honoree may have participated in: _____

_____

_____

_____

Any specific information, contributions, anecdotes, etc. that you wish to have considered for inclusion in the proclamation:_____

_____

_____

_____

Educational background (High school, college, etc): _____

_____

_____

Other information: _____

_____

Date the proclamation is to be presented:_____

Location where the proclamation is to be presented:_____

Name of contact person representing proclamation _____

Street address _____

City_____ State_____ Zip_____Phone_____

Date of occasion or event_____

Please indicate if you would like Mayor Redus to present the proclamation(s) and staff will notify you if he is available. Yes, _____ we'd like Mayor Redus. No, _____ the Mayor does not need to be present.