

DRAFT SWMP Schedule of Control Measure Activities

1. Public Education and Outreach					
BMP Description	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
Storm Water Education Material – prepare and distribute storm water information to the general public, public and private schools, and other groups to inform them of storm water issues.	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics
	Conduct hands-on activities with youth through school education programs (ONGOING)				
Regional Public Education Program – participate in a public education and outreach program with regional partners to develop and implement the program. The methods may include fact sheets, brochures, posters, displays, press releases, PSAs, and/or website postings as appropriate.	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics	Utilize Steering Committee to set outreach goals and topics
	Utilize a variety of venues to reach the general public (ONGOING)				
Storm Water Education Programs – develop and present education programs for elementary schools and other area groups	Utilize a variety of venues to reach the general public (ONGOING)				
	Conduct hands-on activities with youth through school education programs (ONGOING)				
Business and Industry Program – prepare and distribute Best Management Practice (BMP) materials and other information to business and industry to better manage their own storm water-related issues.	Prepare and/or adopt a Best Management Practices (BMPs) booklet	Review and revise BMP manual as necessary			
	Provide outreach via meetings, mailings, website, City CATV channel etc. to area development industry companies				

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<p>Inter-Agency Outreach Coordination – The Urban Storm Water Steering Committee meets regularly to discuss ongoing efforts, hear progress reports and develop new strategies related to the minimum control measures.</p>	<p>Urban Stormwater Steering Committee to meet regularly throughout the year</p>	<p>Urban Stormwater Steering Committee to meet regularly throughout the year</p>	<p>Urban Stormwater Steering Committee to meet regularly throughout the year</p>	<p>Urban Stormwater Steering Committee to meet regularly throughout the year</p>	<p>Urban Stormwater Steering Committee to meet regularly throughout the year</p>
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<p>2. Public Involvement/Participation</p>					
<p>BMP Description</p>	<p>Permit Year 1</p>	<p>Permit Year 2</p>	<p>Permit Year 3</p>	<p>Permit Year 4</p>	<p>Permit Year 5</p>
<p>Regional Public Involvement/Participation Plan – assist in maintaining existing and developing of new regional public involvement program components</p>	<p>Maintain existing plan components</p>	<p>Maintain existing plan components</p>	<p>Maintain existing plan components</p>	<p>Maintain existing plan components</p>	<p>Maintain existing plan components</p>
	<p>Develop and implement new components</p>	<p>Develop and implement new components</p>	<p>Develop and implement new components</p>	<p>Develop and implement new components</p>	<p>Develop and implement new components</p>
<p>Public Review of the NOI & SWMP Preparation</p>	<p>Post Draft of SWMP and SWMP Control Measure Activities schedule for public review and comment</p>	<p>Post SWMP and SWMP Control Measure Activities schedule on website for public information purposes</p>	<p>Post SWMP and SWMP Control Measure Activities schedule on website for public information purposes</p>	<p>Post SWMP and SWMP Control Measure Activities schedule on website for public information purposes</p>	<p>Post SWMP and SWMP Control Measure Activities schedule on website for public information purposes</p>
	<p>Compile comments received from public for inclusion in Annual Report</p>	<p>Compile comments received from public for inclusion in Annual Report</p>	<p>Compile comments received from public for inclusion in Annual Report</p>	<p>Compile comments received from public for inclusion in Annual Report</p>	<p>Compile comments received from public for inclusion in Annual Report</p>
<p>Public Meetings -- conduct public interest meetings to inform the various interest groups about storm water issues.</p>	<p>Hold meetings each year to hear public concerns about storm water-related issues</p>	<p>Hold meetings each year to hear public concerns about storm water-related issues</p>	<p>Hold meetings each year to hear public concerns about storm water-related issues</p>	<p>Hold meetings each year to hear public concerns about storm water-related issues</p>	<p>Hold meetings each year to hear public concerns about storm water-related issues</p>

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<p>City-wide Clean Day -- establish and implement a fall and spring city-wide clean-up program emphasizing cleaning the storm water system.</p>	<p>Work with Pine Bluff/Jefferson County Clean & Beautiful Commission and other appropriate city departments to coordinate the events</p>
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3. Illicit Discharge Detection & Elimination

BMP Description	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<p>Storm Water Drainage Map – continue preparation of a drainage system map showing targeted outfalls for the existing storm water drainage system.</p>	<p>Work to complete the storm water drain system map - reach 70% completion</p>	<p>Work to complete the storm water drain system map - reach 100% completion</p>	<p>Review and revise as necessary - input data into the City GIS system for future reference</p>	<p>Review and revise as necessary</p>	<p>Review and revise as necessary</p>
<p>Review and revise, if necessary, the city's ordinance to reflect current state legal requirements</p>	<p>Review and federal and state requirements and revise city code where necessary (ONGOING)</p>				
<p>Public Awareness of Hazards Associated with Illicit Discharges</p>	<p>The University of Arkansas Cooperative Extension Service will proceed with implementation of its Stormwater Education Program Tasks and Objectives. (ONGOING - See attached copy)</p>				
<p>Enforcement of Illicit Storm Water Discharge Regulations – The Inspection Department will perform inspections on all reported incidents. Where necessary, violation notices will be issued and enforced as required.</p>	<p>Establish hotline to report suspected illicit discharges and other complaints regarding illicit discharges. This will be advertised on the City website and city cable TV channel.</p>	<p>Monitor and revise as necessary</p>	<p>Monitor and revise as necessary</p>	<p>Monitor and revise as necessary</p>	<p>Monitor and revise as necessary</p>
	<p>Document number of calls received each year</p>	<p>Document number of calls received each year</p>	<p>Document number of calls received each year</p>	<p>Document number of calls received each year</p>	<p>Document number of calls received each year</p>
	<p>Document number of enforcement actions taken each year</p>	<p>Document number of enforcement actions taken each year</p>	<p>Document number of enforcement actions taken each year</p>	<p>Document number of enforcement actions taken each year</p>	<p>Document number of enforcement actions taken each year</p>

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Dry Weather Screening of Outfalls	Identify locations on map when completed	Identify priority areas by age and zoning classification and begin dry weather screening	Continue dry weather screening - document results	Continue dry weather screening - document results	Continue dry weather screening - document results
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4. Construction Site Storm Water Runoff Control

BMP Description	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<p>Storm Water Permit Required -- A city permit will be required for construction site activities and those activities associated with excavation, grading, and removal of trees and vegetation. The permit shall be required for only those sites where one (1) acre or more of the land is disturbed.</p>	Prepare permit form and establish review process	Monitor and revise and necessary			
<p>Site Plan Review Required -- Screen plan review submittals for those projects which propose disturbance of one acre or more of ground. These projects will be subject to the issuance of a storm water permit and review for the use of appropriate BMPs.</p>	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing

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<p>Inspection Procedures – Inspections will be performed on a monthly basis for active construction sites with Pine Bluff Storm Water permits. Sites in violation will be notified by the program administrator. Inspect all sites for which complaints have been received.</p>	<p>Document number & type of complaints received. Document actions taken</p>	<p>Document number & type of complaints received. Document actions taken</p>	<p>Document number & type of complaints received. Document actions taken</p>	<p>Document number & type of complaints received. Document actions taken</p>	<p>Document number & type of complaints received. Document actions taken</p>
<p>Enforcement -- Whenever the program administrator finds that an organization has violated a prohibition or failed to meet a requirement of this article, the program administrator may order compliance by written notice of violation to the responsible person.</p>	<p>Document number & type of complaints received. Document actions taken</p>	<p>Document number & type of complaints received. Document actions taken</p>	<p>Document number & type of complaints received. Document actions taken</p>	<p>Document number & type of complaints received. Document actions taken</p>	<p>Document number & type of complaints received. Document actions taken</p>
<p>Create and/or adopt a Best Management Practices (BMP) manual – Develop for contractor's use in preparation of their Storm Water Pollution Prevention Plans (SWPPPs) for applicable construction sites.</p>	<p>Prepare and/or adopt a Best Management Practices (BMPs) booklet</p>	<p>Review and revise BMP manual as necessary</p>	<p>Review and revise BMP manual as necessary</p>	<p>Review and revise BMP manual as necessary</p>	<p>Review and revise BMP manual as necessary</p>
<p>Hire and Train a Storm Water Coordinator – Bring new staff on board to coordinate storm water activities. Seek CESSWI certification or other suitable certification for this employee.</p>	<p>Hire storm water coordinator and include contact information in Annual Report</p>	<p>Gain certification and attend relevant training seminars/classes</p>	<p>Maintain certification and attend training as necessary to keep current with field</p>	<p>Maintain certification and attend training as necessary to keep current with field</p>	<p>Maintain certification and attend training as necessary to keep current with field</p>

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No. 5 Post-Construction Storm Water Management for New Development and Redevelopment					
BMP Description	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
Create and/or adopt a Best Management Practices (BMP) manual – Develop and distribute for contractor's use in preparation of their Storm Water Pollution Prevention Plans (SWPPPs) for applicable construction sites.	Prepare and/or adopt a Best Management Practices (BMPs) booklet	Review and revise as necessary			
Site Plan Review Required -- Screen plan review submittals for those projects which propose disturbance of one acre or more of ground. These projects will be subject to the issuance of a storm water permit and review for the use of appropriate BMPs.	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Post-Construction Program -- Develop procedures and/or ordinance where needed to ensure the required BMPs are being installed, maintained and operated properly.	Develop and/or adopt, where needed, the required procedures and ordinances	Review and revise as necessary			
Post-Construction Enforcement -- Develop and implement an enforcement program to inspect storm water facilities to ensure compliance.	Develop and implement the enforcement program	Monitor and revise as necessary			
Low Impact Development Policy Review	Review codes and procedures in order to facilitate LID strategies	Review codes and procedures in order to facilitate LID strategies	Review codes and procedures in order to facilitate LID strategies	Review codes and procedures in order to facilitate LID strategies	Review codes and procedures in order to facilitate LID strategies

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6. Pollution Prevention/Good Housekeeping for Municipal Operations					
BMP Description	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
Review departmental operations and recommend changes where necessary	With UA Cooperative Extension assistance, review facilities and assist the departments in reducing illicit storm water discharges	Monitor and revise as necessary			
Annual Employee Training -- provide employees with storm water BMP training to reduce illicit storm water discharges in the day-to-day departmental operations	Schedule annual training sessions and keep records of dates and staff in attendance	Schedule annual training sessions and keep records of dates and staff in attendance	Schedule annual training sessions and keep records of dates and staff in attendance	Schedule annual training sessions and keep records of dates and staff in attendance	Schedule annual training sessions and keep records of dates and staff in attendance
	Keep abreast of training materials available and modify training as necessary	Monitor and revise as necessary			
Roadway Operations and Maintenance Program -- The Pine Bluff Street Department oversees the cleaning out of curb inlets to remove sediment and debris in order to maintain their proper functioning. They also operate street sweepers and manage the cleaning and maintenance of city roads.	Conduct routine road and drainage system maintenance as required (ONGOING)				