

City of Pine Bluff
Title VI / Civil Rights
Complaint Form

1. Name:
2. Address:
3. Telephone Numbers: (Home) _____ (Work) _____
4. Email Address: _____

The City of Pine Bluff department of Human Resources is responsible for Civil Rights compliance and monitoring, which includes ensuring that providers of public services (i.e. public transportation, economic and community development) properly abide by Title VI of the Civil Rights Act of 1964, Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low Income Populations," and the Department of Transportation's Guidance to Recipients on Special Language Services to Limited English Proficient (LEP) Beneficiaries.

5. Are you filing this complaint on your own behalf? Yes No
If you answered "yes", go to question "9".
6. If not, please supply the name and relationship of the person for whom you are complaining:

7. Please explain why you have filed for a third party:

8. Please confirm that you have obtained permission of the aggrieved party if you are filing on behalf of a third party. Yes No
9. Have you previously filed a Title VI complaint with the City? Yes No
10. If yes, what was your City complaint number (date of filing)?
(Note: this information is needed for administrative purposes; we will assign the same complaint number to the new complaint.)
11. What City Department have you previously filed a complaint against?

12. Have you filed a lawsuit regarding this complaint? Yes No
If yes, please provide a copy of the complaint form.
13. Name of Department ***current*** complaint is against: _____
14. Contact Person: _____ Title: _____
15. Telephone Number: _____

On a separate sheet of paper, please describe your complaint. You should include specific details such as names, dates, times, witnesses and any other information that would assist us in our investigation of your allegations. Please also provide any other documentation that is relevant to this complaint.

16. May we release a copy of your complaint to the department? Yes No
17. May we release your identity to the department? Yes No
18. Signature: _____ Date: _____

Note- We cannot accept your complaint without a signature.

Complaints may be delivered to or mail to : HR Dept 200 E. 8th Avenue, Pine Bluff, AR 71601.

