



CITY OF PINE BLUFF

DEPARTMENT OF HUMAN RESOURCES

JOB ANNOUNCEMENT

JOB TITLE: EXTRA BOARD DRIVER

Department: Transit	Status: Part Time
Hourly Salary: \$13.17	Available Positions: Varies

Application Process:

Applicants should apply at City Hall, Room 104, Department of Human Resources by 5:00 p.m. on the closing date. Applicants may also download a copy of the application at www.cityofpinebluff.com

**CLOSING DATE:
OPEN UNTIL FILLED**

Department of Human Resources
200 E. 8th Avenue, Room 104
Pine Bluff, AR 71601

Office (870)730-2038 FAX (870) 730-2157
Office Hours:
Monday-Friday: 8:00 a.m. – 5:00 p.m.

ESSENTIAL JOB FUNCTIONS: The Extra Board Driver is the **backup** driver for the Transit Driver. The Extra Board Driver operates the transit vehicle and picks up and drops off passengers. The Extra Board Driver accounts for tickets and money collected, completes routes and route paperwork in timely manner. The Extra Board Driver performs vehicle inspections before, during and after running of route and performs other related duties as required or assigned.

ACCEPTABLE EXPERIENCE AND TRAINING: High school diploma or GED and 3-6 months of related experience and/or training; or equivalent combination of education and experience.

ADDITIONAL REQUIREMENTS: Must have or possess a CDL with Passenger Endorsement.

The CITY OF PINE BLUFF is an EQUAL OPPORTUNITY EMPLOYER and does not discriminate in its employment practices on the basis of race, sex, age, religion, national origin or physical or mental disability.